



Instructions: MY PPE - Ecolab*

MY PPE Ecolab webpage is available via the following link:

www.myppe-ecolab.com

This website address should be entered in the address bar of your internet browser, please use Google Chrome

At first you will see the login page.

If you do not have a login code yet click on the link to register.

European PPE ordering system
To receive your personal login, register your details online [HERE](#).

You will be redirected to a form. Please fill in the form completely. When you have completed the form an email will be sent to your manager for approval. After approval from your manager, you will receive your login details by email within a few working days.

After filling in your name and password correctly you will have access to the MyPPE homepage. The homepage presents the following information:

My account:

This menu has the following submenus;

- My details
Your personal data will displayed here.
- My orders
This is an over view of your information, status, date, etc.
- Orders
You can hereby place your orders, you can order a maximal amount of PPE per order. You cannot place orders exceeding your maximal points/euro's total.

How to place a order:

1. Go to orders → 'order'
2. Fill in the desired amount of each article complete with size needed. After you fill in the amount and size you click on <add>
3. After completion you can click on <Next Step> in the bottom right hand corner.



4. On the next screen you can fill in a reference and a telephone number for the delivery, this is required. Also you can choose your delivery address and you need to register your email address.
5. Choose if you want to pay by credit card or on via invoice.
6. Click on <Next step>
7. Please check your order, when correct click on "do you accept this order" and then on <Submit order>
8. If you have chosen 'via invoice' you are finished. The invoice will be sent to the company. You will receive a confirmation email via the provided email address.
9. If you have chosen 'creditcard' you will be redirected to a page to finish your creditcard payment. You will receive the invoice as soon as the order has been sent. You will receive a confirmation email via the provided email address.

For further questions you can send an e-mail to: info@myppe-ecolab.com

For questions on the content or specifications of the PPE offered send an email to:
PPEurope@ecolab.com